

FLORIDA NEW HIRE REPORTING INFORMATION

In order to aid the State of Florida in locating non-custodial parents delinquent in their child support payments and collecting court-ordered payments through wage withholding, the State requires all employers to report via its New Hire Program. Effective October 1, 1998, federal law mandates that employers will provide the state with "Florida New Hire Reporting Form". Reports must be submitted within twenty (20) days of hire or rehire. A copy of the most recent report is attached and may be copied for your use.

The form is self-explanatory and the address where the completed form should be mailed has been provided on the form. As an alternative to mailing, forms can be faxed to the number printed on the form. New technology also allows the reporting to be completed on-line at www.fl-newhire.com (see specifics attached). You should make a copy of each completed report for your personnel files.

If you have any questions, or wish to discuss this further, feel free to give us a call.

Cohen, Smith & Company

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Enclosure

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